

Ancient and Accepted Scottish Rite of Freemasonry
Valley of Calgary
Alberta

CALGARY LODGE OF PERFECTION, 14°
DELTA CHAPTER ROSE CROIX, 18°
SOUTHALTA CONSISTORY, 32°

Secretary's Address:
330 – 12TH AVENUE S.W.
Calgary, AB
T2R 0H2

January 25, 2008

Attention: Alberta Concordant Bodies of the Masonic Family

Re: Alberta Masonic Family Calendar – <http://www.masonicfamilycalendar.ab.ca/>

The Valley of Calgary, Ancient & Accepted Scottish Rite of Freemasonry of Canada has adopted a project under the direction of the committee listed below. That project is a web based calendar that can be used by all of the Masonic Concordant Bodies whereby each lodge, chapter or unit is able to post meetings, social events and special communications in an effort to reduce scheduling conflicts. Contents of each calendar can be viewed by members only, with the option of allowing them to be viewed in the public calendars. Lodges, chapters and units shall henceforth be referred to as "Body".

The Alberta Masonic Family Calendar has been launched and can be viewed on the following web site www.masonicfamilycalendar.ab.ca. This calendar system boasts the following features:

- Calendars that will display by Month, Week or Day (and print accordingly)
- Search by calendar, events or by a resource (participating hall or facility)
- Repeat events effortlessly
- Event scheduling – includes not only dates, times and locations but also allows for the inclusion of detailed information and URL links to existing web sites
- Resource management (imagine knowing immediately if a participating hall or room is booked when planning a function)
- A Calendar for each "Body" – a "Body" will have its own calendar and can publish events for public or private viewing. As a "Body" creates a new event, they have the option to have this event kept on their private calendar only (i.e.: practices) or to automatically update regional calendars and the master calendar with ease. The added convenience of not having to edit multiple calendars.
- Regional calendars include areas of the province and major cities; all tied together
- Download capabilities to PDA and MS Outlook
- Integrates into any web site, intranet or gateway – tie it into your existing web site
- Easy user interface – quick and easy to use and requires a minimum of training for users
- Technical support will be available for registered users

Upon completion of the setup of the Calendar system, every "Body" will have its own calendar and the scheduled meeting dates will be inputted. The dates and locations of your respective meetings are as per information obtained from printed material or from existing websites. These events will not be removed unless at the request of the "Body". Adjustments and additions are currently being made to the calendar web site; however, it is operational and ready for use.

The cost of the software, as well as the initial setup costs and web hosting will be covered by the governing jurisdictions of the Masonic Family, thus allowing you the opportunity to have your own calendar for meetings and social events.

An annual administration fee will apply to a "Body" that wishes to enroll in one of the programs that allows for updates and changes to their calendar. These annual administration fees are to cover any expenses that arise and any residual funds remaining at the end of the year will be donated to charity. A "Body" has the opportunity to register in one of the following programs:

Program #1 NO REGISTRATION PROGRAM - NO EDIT CAPABILITIES COST \$ 0.00
Only meetings will be visible on the Calendars – No changes or additions will be allowed

Program #2 "BODY" CONTROLLED PROGRAM - "BODY" EDITS THE CALENDAR COST \$25.00
*Full edit capabilities on the Calendars – Changes and additions can be made at any time
Login and password information for your calendar and an easy to follow "User Document" will be issued when your "Body" has been registered.
Program is for 1 calendar year – January to December 2008.*

Program #3 "BODY" ASSIST PROGRAM - ASSISTANCE TO EDIT THE CALENDAR COST \$50.00
*This program is offered if a "Body" requires a team to edit their calendar as they do not have a member with computer skills to perform this task. Term plans are forwarded to a support group and this data is entered into their calendar. Changes to their calendar will only be made on a quarterly basis. No login or passwords are issued for this program.
Program is for 1 calendar year – January to December 2008.*

Enclosed is a registration form to assist us to ensure that information on your calendar is correct and to register your "Body" in a program. Please return the registration form to the address above.

If registering in one of the programs, payment must accompany the registration form. All cheques should be made payable to: A&ASR Valley of Calgary (in the lower left corner of the cheque please indicate "Masonic Calendar")

If any member of your "Body" has questions or concerns, please contact one of the committee members at any time. We thank you in advance for your support and participation.

Sincerely and fraternally,



Kenneth McComb 33^o
Active Member for Alberta and N.W.T.
Grand Secretary / Registrar, Valley of Calgary

Kenneth McComb
Phone: (403) 269-7486
Fax: (403) 269-7473
E-mail: secretary@asrcalgary.ca

Kim Parkyn
Phone: (403) 244-0954
E-mail: Parkyn1@telus.net

Wayne Buchner
Phone: (403) 260-5688
Fax: (403) 260-5688
E-mail: wayneb@calsac.com

Irwin Vines
Phone: (403) 278-1592
E-mail: ivines.xna@attglobal.net

Hans Erdmann
Phone: (403) 245-5507
E-mail: lynnhans@shaw.ca